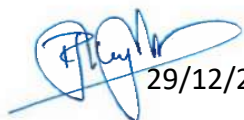


**REGULATIONS TO DISBURSE FUNDS FOR UNDERGRADUATE STUDENT PROJECTS
FOR THE YEAR 2023**

1. The main supervisor of each student is entitled to obtain Rs. 10,000/- per student per department per batch to cover the expenses related to undergraduate student projects.
2. Potential supervisor makes a request to the Head of the dept with a tentative budget per student at the beginning of the academic year.
3. The funds will be issued to the main supervisor as a cash advance based on a written request indicating the number of total students being supervised. Supervisor can also get the expenses reimbursed at the end of the project. The maximum student number shall not exceed three from one department. It is advised to get a one-time cash advance/or reimburse expenses once for all the students under the supervision of a single staff member.
4. The supervisor shall ensure the funds are spent rationally and settled as per the University's financial regulations within the stipulated period.
5. Funds can be requested for local travelling, services, purchasing reagents, consumables or specimens/samples/data
6. Funds shall not be utilized to buy equipment, meals or payment for personnel


29/12/2022

Prof. R.S. Rajaakruna

Chairperson

FRC/Science